

**Kansas Permanent Families Account  
FY 2024 CRB Grant Application  
(Existing Programs)**

**Please complete the attached form and return an original signed copy to:**

Dena Russell Marino  
Court Improvement Specialist  
Office of Judicial Administration  
Kansas Judicial Center  
301 SW 10<sup>th</sup> Avenue  
Topeka, Kansas 66612-1507

Or, return by email to [casa.crb@kscourts.org](mailto:casa.crb@kscourts.org)

**Deadline:** Grant forms must be received in the Office of Judicial Administration by **5:00 p.m. on April 30th, 2024.**

**Instructions:**

Except for signatures, please type or print the requested information. An electronic copy may be submitted, but an original signed cover sheet is required.

- A. Provide complete name, address, and phone number of applicant agency.
- B. Provide name, title, and signature of program director.
- C. Provide name and signature of your judicial district's chief judge.
- D. Provide signature and requested information regarding your program's fiscal agent.
- E. Provide your federal identification number.
- F. List the counties which your program serves, as of the beginning of this grant period.
- G. Fill out budget form, providing total amounts for each expense category. On separate page(s), please give an itemized explanation of your budget request. You may use as many pages to do this as necessary.
- H. Please provide the requested information:
  - 1. The number of boards operating in your program at the end of the calendar year 2023;
  - 2. The number of individual children in need of care served by your program in calendar year 2023, 2022, 2021;
  - 3. The number of CRB hearings held, by all boards, in 2023; 2022; 2021;
  - 4. The total number of CRB volunteers who maintained certification at any time in calendar year 2023, 2022, 2021.
- I. Please provide the requested information regarding any proposed changes to your program in this grant period. You may attach a separate sheet containing this information to the grant form. Attached information should not exceed one single spaced typewritten page.
- J. Attach a copy of your cash expenditure data, detailed by line item, for the fiscal year 2023 (July 1<sup>st</sup> - June 30<sup>th</sup>) 2023.

**KANSAS PERMANENT FAMILIES ACCOUNT  
FY 2025 CRB GRANT APPLICATION**

# EXISTING PROGRAMS

## OFFICE OF JUDICIAL ADMINISTRATION

**A. Applicant Agency**

Citizen Review Board  
800 N Main St.  
PO Box 687  
Newton, KS 67114  
(316) 284-6909

**G. Fiscal Year 2023 (July 1, 2022- June 30, 2023)**

**Budget:**

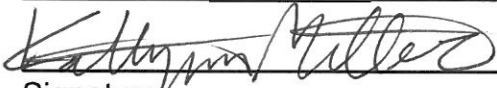
**Actual Expenditures**

(Complete attached budget form and submit narrative as needed.)

**B. Program Director**

Katlynn Miller

CRB Director

  
Signature


**H. Program Statistics**

1. Number of boards in  
2023 calendar year: 1

2. Number of CINCs served in  
2023 calendar year: 2  
2022 calendar year: 2  
2021 calendar year: 6

**C. Chief Judge or Designee**


Honorable Marilyn Wilder

  
Signature

3. Number of hearings held in  
2023 calendar year: 2  
2022 calendar year: 5  
2021 calendar year: 5

**D. Fiscal Agent**

A. James Gillmore

  
Signature

4. Total number of certified CRB  
volunteers in  
2023 calendar year: 6  
2022 calendar year: 6  
2021 calendar year: 6

**E. Federal Identification Number**

48-1081197

**I. Proposed Changes**

List proposed changes to current program, justification for proposed changes, and cost of proposed changes. Attach additional sheet if necessary.

\* Note: Not all requested information may be used in allocation determination

**F. Geographical Area to be Served:**

Harvey and McPherson County

**Applicant Agency  
Kansas Permanent Families Account  
FY2023 Actual Program Expenditures**

J.

<b>Funding Source Itemized Expense</b>	<b>Grant Expenditure</b>	<b>All Other Cash Match</b>	<b>In Kind</b>	<b>Total</b>
1. Combined salaries a. Gross Salaries b. Fringes c. Taxes	<b>\$8409.93</b> <b>\$643.35</b> <b>\$321.67</b>			<b>\$10,609.93</b>
2. Travel and subsistence				
3. Furniture and equipment				
4. Supplies	<b>\$200.00</b>			
5. Staff and volunteer education				
6. Building, space, and maintenance (please list amounts and to who each is paid)				
7. Printing and other advertisements				
8. Other expenses Volunteer Retention Volunteer Recruitment	<b>\$1,000</b>			
9. <b>Total</b>	<b>\$10,574.95</b>			<b>\$10,609.93</b>