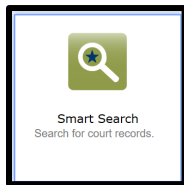


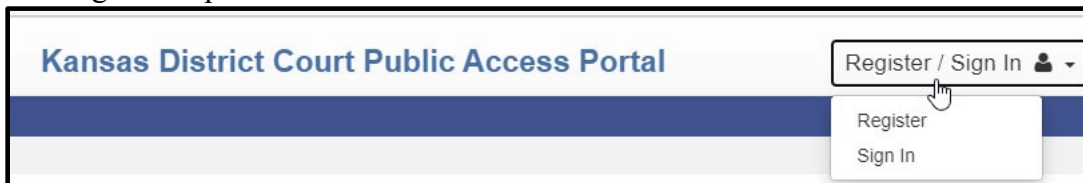
## Public Portal Smart Search

<https://prodportal.kscourts.org/prodportal>

*A public webpage available on any browser. (Chrome is preferred)*



- Users must Register to perform a Smart Search.



- A Record (Case) Number or Name is required for all searches. Case numbers can be searched as 2019CV25 or RL2020CV50 depending on date filed. See Case Number Format below.
- Search for a name in Last, First Middle Suffix format. To perform a wildcard search, type a minimum of three characters followed by an asterisk for the last name, and a minimum of one character followed by an asterisk for the first name. Wildcard searches cannot be performed for case numbers or citation numbers.
- Select the **?** to reveal additional search tips.

Smart Search \*Required


Search Criteria ?

Type the record number in the search criteria field.

For a precision search, click Advanced Filtering Options to expand additional search fields.

To search for a case by a business name, click Advanced Filtering Options, navigate to the General Options section, and select "Business Name" from the Filter by Search Type drop-down list. Type the business name in the search field above, and click Submit.

\* Enter a Record Number or Name in Last, First Middle Suffix Format

I'm not a robot 

Clear Submit

Advanced Filtering Options

- Check the **I'm not a robot** reCAPTCHA box and verify before selecting **Submit**.
- Select **Advanced Filtering Options** to reveal additional case search options.

**Note:** Converted documents from any case management system used before Odyssey are **NOT** available on the Public Portal search from the web. Public converted documents are available on the Courthouse Terminal (Kiosk).

**Advanced Filtering Options:**

General Options

- **Filter by Location** – Use the drop-down arrow to select All locations or an individual county.
- **Filter by Search Type** – Options include Smart Search, Attorney bar number, attorney name, business name, case cross reference number, case number, citation number, judicial officer, nickname and party name.

Party Search Criteria

- **Search by** – Party name, Business name, Nickname or Sounds Like. Business name must be checked if searching for a business.
- **Date of Birth From, Date of Birth To, KBI Number, SO Number, or Booking Number** are additional party search criteria fields.

Case Search Criteria

- **Filter by Case Type** – Use the drop-down to select a case category.
- **Filter by Case Status** – Use the drop-down to select a case status.
- Select **File Date Start** and **File Date End** to enter a file date range.
- **Filter by Judicial Officer** – Use the drop down to select a judge.

**Case Types NOT available on the Public Portal***\*Converted case types no longer active.*Civil Case Types

MV Arrest Expungement
MV Child Death Review Board Subpoena
MV Coroner Report
MV Waiver of Parental Consent
Offline Index

Criminal Case Types

Conversion JV*
IP Pre File IIP
JV Felony
JV Infraction
JV Misdemeanor
MR Coroner Inquest
MR Grand Jury
MR Inquisitions
MR Miscellaneous Other
MR Search Warrant
Transfer In Adult
Transfer In Juvenile

Probate or Mental Health Case Types

CT Alcohol*
CT Alcohol & Drug*
CT Alcohol & Mental*
CT Alcohol, Mental & Drug*
CT Care and Treatment
CT Drug*
CT Mental*
CT Mental & Drug*
PR Conservatorship/Trusteeship*
PR Guardianship – Adult
PR Guardianship – Minor
PR Guardianship/Conservatorship
PR Guardianship/Conservatorship – Adult
PR Guardianship/Conservatorship - Minor

Family Case Types**No Adoption, DM cases or CINC cases will appear on the Portal.**

## Case Number Format for Cases Created in Enterprise Justice Odyssey

All Kansas counties with the exception of Johnson County are currently using the Odyssey Case Management System.

Any case that is initiated in the Odyssey Case Management Program will have a new case number format. The case number format will append the county abbreviation to the beginning of the case number. The case number also includes the four-digit year, case type abbreviation, and the six-digit case number.

**Example: A Criminal case filed in Riley County would have a case number of RL-2019-CR-000001.**

Cases initiated in the counties of Clay, Dickinson, Geary, Marion, Morris, and Riley counties prior to **August 5, 2019**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: A Criminal case filed in Riley County prior to August 5, 2019, would have a case number format of 2019-CR-000001.**
- **Example: A Criminal case filed in Riley County after August 5, 2019 would have a case number of RL-2019-CR-000001.**

Cases initiated in the counties of Allen, Anderson, Bourbon, Chautauqua, Cherokee, Coffey, Cowley, Crawford, Franklin, Labette, Linn, Marion, Miami, Montgomery, Neosho, Osage, Riley, Wilson, and Woodson Counties prior to **November 2, 2020**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: A Criminal case filed in Allen county prior to November 2, 2020 would have a case number format of 2020-CR-000001.**
- **Example: A Criminal case filed in Allen county after November 2, 2020 would have a case number format of AL-2020-CR-000001.**

Cases initiated in the counties of Butler, Elk, or Greenwood counties prior to **November 1, 2021**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: A Criminal case filed in Butler county prior to November 1, 2021 would have a case number format of 2021-CR-000001.**
- **Example: A Criminal case filed in Butler county after November 1, 2021 would have a case number format of BU-2021-CR-000001.**

Cases initiated in the counties of Barton, Brown, Chase, Cheyenne, Cloud, Decatur, Doniphan, Ellis, Ellsworth, Gove, Graham, Jackson, Jefferson, Jewel, Lincoln, Logan, Lyon, Marshall, Mitchell, Nemaha, Norton, Osborne, Ottawa, Phillips, Pottawatomie, Rawlins, Republic, Rice, Rooks, Russell, Saline, Sheridan, Sherman, Smith, Stafford, Thomas, Trego, Wabaunsee, Wallace, or Washington Counties prior to **July 11, 2022**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: A Criminal case filed in Barton county prior to July 11, 2022 would have a case number format of 2022-CR-000001.**
- **Example: A Criminal case filed in Barton county after July 11, 2022 would have a case number format of BT-2022-CR-000001.**

Cases initiated in the counties of Atchison, Barber, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Harper, Harvey, Haskell, Hodgman, Kearny, Kingman, Kiowa, Lane, Leavenworth, McPherson, Meade, Morton, Ness, Pawnee, Pratt, Reno, Rush, Scott, Seward, Stanton, Stevens, Sumner, or Wichita Counties prior to **September 12, 2022**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: A Criminal case filed in Atchison county prior to September 12, 2022 would have a case number format of **2022-CR-000001**.
- Example: A Criminal case filed in Atchison county after September 12, 2022 would have a case number format of **AT-2022-CR-000001**.

Cases initiated in the counties of Douglas, Shawnee and Wyandotte Counties prior to **April 7, 2023**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: A Criminal case filed in Douglas county prior to April, 7, 2023 would have a case number format of **2023-CR-000001**.
- Example: A Criminal case filed in Douglas county after April, 7, 2023 would have a case number format of **DG-2023-CR-000001**

Cases initiated in the counties of Sedgwick County prior to **August 3, 2023**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: A Criminal case filed prior to August 3, 2023 would have a case number format of **2023-CR-000001**.
- Example: A Criminal case filed after August 3, 2023 would have a case number format of **SG-2023-CR-000001**