

**Judicial Administrator Standard Operating Procedure  
Issued under Supreme Court Rule 122**

**Prohibiting eFiling of Documents from Outside the United States**

In recognition of the risk posed by cybersecurity threats to public infrastructure and, more specifically, to confidential information located within courts' electronic systems, the Kansas Supreme Court and the Office of Judicial Administration must implement appropriate network security measures.

Therefore, as authorized by Kansas Supreme Court Rule 122(b)(2), the Judicial Administrator adopts the following standard operating procedure to address electronic filing by persons located outside the United States.

**A. International eFiling Prohibited; Exception.**

- (1) Except as otherwise authorized in this procedure, no person will be allowed to electronically file any document using the electronic filing system if the person is located outside the United States.
- (2) A person who is required to electronically file a document and who is located outside the United States may electronically file a document with the electronic filing system by using a commercial Virtual Private Network (VPN) to connect to a U.S.-based server.

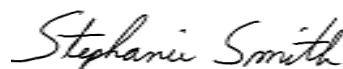
**B. Blocking Access to the Electronic Filing System from Outside the United States.**

The Office of Judicial Administration is authorized to block access to the electronic filing system by IP addresses and servers that are located outside the United States.

This standard operating procedure is effective upon signing and replaces any prior versions.

11/20/2024

Date



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Stephanie Smith  
Judicial Administrator